2022

# **Trustees Annual Report and Financial Statements**

For the period 29 September 2021 to 31 December 2022

GOSPEL STANDARD BETHESDA FUND

Registered Charity 1199341 Company Number 13651153

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Registered Charity 1199341

### **Trustees Annual Report to 31 December 2022**

### Introduction

The trustees (and directors) are pleased to present their report and financial statements for the period from incorporation of the charitable company on 29 September 2021 to 31 December 2022. The Trustees' report incorporates the Directors' report as required by company law.

The Gospel Standard Bethesda Fund, Company Number 13651153 (registered Charity 1199341), was formed as a private charitable company, limited by guarantee on 29 September 2021. The process of incorporation was completed on 30 December 2022 with all the assets and liabilities transferred as a going concern from the unincorporated Charitable Trust, also known as the Gospel Standard Bethesda Fund (registered charity 209376).

Under merger accounting rules, the attached financial statements report the underlying charitable activity for the 6 months to 31 December 2022, which follows on from the previous report and financial statements for the unincorporated charity, which were drawn up for the 18 month period to 30 June 2022. This is explained more fully at Notes 1(a) and 27 to the financial statements. This report therefore focuses on the activity in the 6 month period to 31 December 2022.

We would acknowledge the Lord's gracious help in leading and guiding us through this very complex area in changing the charitable status of the Bethesda organisation – although in the day-to-day routine in the Homes the changes has had very little noticeable effect.

# Trustees/Directors and Officers of the Charity serving since 29 September 2021 and throughout 2022

Mr. M.D. Ridout (Chairman)
Mr. J. B. Hart
Mr. A.J. Collins (Vice-Chairman)
Mr. R.A. Saunders
Mr. S.B. Cottingham
Mr. D.F. Stevens
Mr. P.J. Pocock
Mr. R.W. Woodhams

Mr. A.J.H. Topping (General Manager/Company Secretary) Miss S. Williamson (Registered Home Manager, Brighton) Mrs. D. Scott (Registered Home Manager, Harpenden)

### Objective of the Charity and how this is met

The Gospel Standard Bethesda Fund (the Charity) provides accommodation, personal care and support to elderly persons who are members of Gospel Standard Strict and Particular Baptist churches, or who regularly attend Gospel Standard chapels and who have a wide range of personal care needs including, physical infirmity, loneliness and dementia. Current residents with increasing and progressive nursing requirements are provided with additional support in our homes by community/district nurses.

The Charity makes available four types of provision: permanent residency, short stays and day care together with independent living flatlets at Harpenden and Redhill.

The way Bethesda provides care and support for its residents is through understanding the background to their beliefs and lifestyle, which can be summarised in the following way:

In 1944 the Gospel Standard Bethesda Fund was formed to provide a Christian Home for the elderly and infirm from the Gospel Standard group of Churches. The provision of this care and accommodation provided a spiritual and homely atmosphere for likeminded people.

The residents are Bible-believing Christians whose rule of life is the Gospel, and Bethesda strives to respect this in providing for their mental, spiritual and physical wellbeing.

The spiritual life of the Bethesda Homes centres around:

- Daily Bible reading and prayer.
- Chapel services which can be attended in person or listened to in the Homes.
- Prayer meetings and hymn singing organised in the Homes.

In addition, the Homes endeavour to match the previous lifestyle of the residents which would not have included, for example, television or visiting places such as theatres and cinemas.

The Bethesda Homes are rooted and grounded in the churches with which the residents were formerly associated. This means that residents in our Homes will often be living with lifelong friends and, in many cases, relatives as well. The management and staff of the Homes (some of whom are also from the same background) are supported by volunteers drawn from local Gospel Standard chapels which means residents living in the Homes can stay in contact with the people they knew prior to moving.

The Charity achieves its purpose through providing high quality care that meets the individual physical, mental and spiritual well-being of the residents which is delivered with compassion, kindness, dignity and respect. This is underpinned by ensuring that the Homes are well governed, led and managed to provide a framework for delivering high quality care centred on meeting the individual needs of the residents which includes:

- The residents are safe and free from harm,
- The residents, their families, staff and external agencies are confident that the Homes provide a secure and caring environment.
- The individual care needs of the residents are assessed, reviewed and monitored from preadmission to end of life.
- Any concerns regarding the appropriateness of care provided are identified, listened to and acted upon.
- The care, treatment and support provided to the residents is delivered in a transparent and appropriate way by staff competent and confident to do so in facilities that are adapted, as appropriate, to meet individual needs so the health and well-being of residents is maintained and improved.
- Opportunities are available for residents, and others associated with the Homes, to provide feedback on the quality of care provided, as part of Bethesda's commitment to service improvement.

### **Governing Document**

The Gospel Standard Bethesda Fund is a private charitable company, limited by guarantee registered with Companies House on 29 September 2021 and with the Charity Commission on 16 June 2022. It operates under its Memorandum and Articles of Association incorporated 29 September 2021.

### **Constitution and Organisational Structure**

The Trustees of the Charity (also called Directors) have general control and management of the administration of the Charity and its property and funds, of which there must be a minimum of six and a maximum of twelve. The Trustees are responsible for the appointment of Trustees who become Members by virtue of their appointment as Trustees. No person other than a Trustee may be admitted as a Member. A Trustee serves for a period of three years after which they retire. A retiring Trustee may be re-appointed for a maximum of three consecutive terms of office including their initial term. At the end of 2022 there were eight Trustees.

The Gospel Standard Bethesda Fund has a Supporters Group who are invited to attend an Annual General Meeting. At the AGM the supporters will be invited to express their opinion on the following matters by means of a show of hands:

- a) The appointment of new trustees
- b) The reappointment of trustees standing for re-election
- c) The annual report and financial statements.

The Company Secretary supports the Trustees in the practical administration and governance of the Charity.

The General Manager has the responsibility for ensuring that the Bethesda Homes are managed effectively and in accordance with legal and regulatory requirements and is assisted in this by the management team of each Home.

### **Public Benefit**

As a charitable organisation, Bethesda is required to demonstrate that there is an identifiable benefit to a section of the general public as a direct result of its activities in pursuit of its charitable aims. To this end the Charity's Trustees have complied with the duty in section 17 of the Charities Act 2011 having due regard to Public Benefit guidance published by the Charity Commission.

Bethesda's charitable objects are the relief of persons in need and, in particular, of elderly persons in need who are; a) sick or infirm; and b) either members of, or regularly attend, a Gospel Standard church/chapel, by alleviating their suffering or assisting with their recovery.

### Trustees' responsibilities in relation to the financial statements

Charity and Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity at the year end and of its income and expenditure during that year. In preparing those financial statements, the Trustees are required to:

- select suitable accounting policies and apply them consistently;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on a going concern basis unless it is inappropriate to presume that the Charity will continue in operation.

The Trustees are required to keep proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations and the provisions of the Charity's governing documents. They are also responsible for safeguarding the assets of the Charity and for taking reasonable steps for the prevention and detection of fraud and other irregularities.

### Achievements and Outcome of activities Charity overview

The trustees have in recent years identified the challenges facing Bethesda as:

- Maintaining the distinct identity and Christian ethos of Bethesda in an age of compromise and an increasing secular society,
- Maintaining the financial viability of Bethesda to ensure levels of care and support are sufficient to meet the individual needs of residents together with ensuring Bethesda's physical resources are fit for purpose,
- Responding to the changing needs of those in later life and seeking to provide accommodation and/or services that meet these needs, respect their independence and, where possible, allowing them to live near their place of worship,
- Recruiting staff (at all levels) who are in sympathy with the Christian ethos of Bethesda and lifestyle needs of our residents,
- Ongoing recovery from the impact of COVID-19.

**Maintaining the viability of Bethesda** - the trustees took the decision, in the fear of the Lord, in 2020 to increase the residents' fees to a more sustainable level, which involved a significant one-off adjustment and now fees are adjusted annually in line with inflation. At the same time, the trustees were helped to successfully negotiate with each local authority for full funding, for those residents supported by them, and this has continued through 2021 and into 2022. These negotiations were difficult and we desire to acknowledge the Lord's help and answers to many prayers.

The improved income was complemented by rigorous cost control measures to include budgeting, financial accountability and monthly reporting on performance. Essential improvements have been made in the Homes to ensure the safety and well-being of the residents, such as the complete replacement of the fire alarm system in the Harpenden Home, along with extensive rewiring works. Yet, the trustees are also conscious of the age of both of the Homes and the physical restrictions in providing the wide range of care needs for our residents. Thankfully, through the dedication of the staff, Bethesda continues to provide the personalised care needed for each of the residents.

The increasing cost and funding of adult social care, and in particular the future care provided in residential homes, has been acknowledged over the recent years by successive governments. Although attempts/proposals are being made to address the situation, there will still be sizeable costs associated with residential care. These will need to be met either through drawing on the assets of the residents and/or public funding.

A key component in maintaining the viability of Bethesda is occupancy. The decline in the number of chapels, and consequently potential residents for Bethesda, over the last 20 years has impacted on the number of residents living in the Homes. As mentioned in the 2019 AGM, in June 1998 there were, in England, 135 chapels listed in the Gospel Standard magazine; in June 2023, 25 years later, there were 79 chapels. On April 1, 2019, 37 of the 60 total places across the homes were occupied. This represented an occupancy of 62% (compared with 80% on April 1, 2018). By December 2022 Bethesda's occupancy was 10 out of 25 places at Harpenden and 12 out of 22 places at Brighton, the overall occupancy across the two homes being 49% (not including short stay residents).

The Trustees have also reviewed the 'exceptional entry criteria', to provide a way for applications from those who may have been previously associated with Gospel Standard churches to be considered. As part of this, nominated trustees meet with such applicants' and to discuss with them their desire to come into a Bethesda Home and also to confirm their agreement to the Gospel Standard Articles of Faith.

**Providing appropriate accommodation and services for current and future beneficiaries** - After appropriate research and consultation with our supporters, the Trustees have shared their views on the future care provision by the Charity, if the Lord will.

At Open Meetings held in November 2019, the Trustees shared the concept of independent living accommodation (ILA). This would provide an environment to support those occupants with an independent residential facility through to the end of life thereby avoiding the need to move to a residential care home. Additionally, we seek to provide this accommodation near an existing place of worship. ILA is an approach being favoured by individuals in general and strongly encouraged by the government as the model for older person care combined with, as needed, a residential nursing/high dependency provision. Local Authorities have and are building ILA provisions and we have seen how they are now promoting these as an alternative to Residential Care (Care Homes) except in cases of extremity.

In the Lord's purposes, the trustees were led to purchase a plot at Swavesey to build the first independent living accommodation facility: an update report on this can be found below.

The future of the care home provision remains under careful and prayerful review.

**Maintaining staffing levels in the Homes** - If the challenges facing Bethesda had to be 'ranked' then (i) sustaining appropriate levels of management and staff to care for the residents and (ii) respecting the Christian ethos of the Homes would be uppermost. In the wider context, staffing is probably the biggest challenge for the care home sector, and a number of care providers (Local Authorities included) have recently been forced to close homes due to their inability to safely staff them, due to the lack of available staff.

Sadly, as mentioned previously, the decline in the numbers within the Gospel Standard congregations, together with career choices available, have impacted on staffing levels within Bethesda. Although working in healthcare settings may be attractive, the skills, compassion and dedication needed in a care environment should not be underestimated. We are thankful for the dedication of our existing staff within the Homes. We would encourage those from Gospel Standard congregations and likeminded individuals, who respect Bethesda's ethos and have a desire to serve the Lord's elderly people to prayerfully consider serving the residents in Bethesda. (Acts 16:9¹). We seek to provide flexible employment terms to facilitate those only able to offer, for example, one or two days per week.

Reviewing the Quality of our Service - We reported in December 2021 that Bethesda was looking to engage an external organisation to undertake unannounced 'mock inspections' of the two Homes. The aim would be to provide a 'snapshot' of the current state of readiness for any future CQC inspections, using their Key Lines of Enquiry (KLOE) framework. This exercise was to be an opportunity to use a 'second pair of eyes' as an 'outside view' to help Bethesda improve/build on its current working practices and systems to ensure focused high-quality care centred on the individual needs of the residents.

The 'mock inspections' took place in March 2022 for the Brighton Home and in April 2022 for the Harpenden Home. These activities identified that, although care remained 'good' in both Homes, there was a need for improvements across a range of administrative and governance areas including auditing and record keeping.

Detailed action plans were developed, and the Homes have been working through these with further external reviews taking place to monitor progress.

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<sup>&</sup>lt;sup>1</sup> "Come over into Macedonia, and help us".

### **Brighton Home**

Building on the previous report issued in July 2022, we report on the Brighton Home as follows:

Since the beginning of 2022 we have had four new permanent residents - Miss. Eunice Risbridger, Mr. David Hickman, Mr. Alistair House and Mrs. Brenda Woodhams. There were six short stay residents during the year all benefiting from the rest and change.

Very sadly, five residents passed away during the year, Mr. Reginald Bradstock, Miss Beatrice Wickens, Mr. David Hickman, Mrs. Barbara Mercer and Mrs. Brenda Woodhams, Also, since January 2023, we have lost Mrs. Kathleen Bradstock. They are all lovingly missed, and our sincere condolences are offered to their families and friends. We do not forget that the staff who provided such loving care, often over many years, greatly feel the loss of those that have become their friends and we would remember them also in these bereavements.

During 2021 and 2022 we have been privileged to have six residents in the Brighton Home aged 100 years or over, Mrs. Ruby Poole, Mrs. Evelyn Snell, Miss Beatrice Wickens, Miss Mercie Haddow, Mr. Philip Drury and, more recently, Mrs. Kathleen Bradstock. This is a unique occurrence and a testament, under the good hand of the Lord, to the care given to each by the staff.

In December the Eastbourne Sunday School children were able to come and sing Christmas carols with the residents. In addition, we are thankful that local ministers have been able to make regular visits to the residents, and that the daily readings have been maintained throughout the period.

We wish to express our thanks to so many who have continued to support the Home in various ways, including at a coffee morning held at Wivelsfield Chapel Hall in November 2022 (which raised £1,799.75), the work done by volunteers with the hymn singing on a Saturday afternoon once a month, and the regular provision of home-made cakes for the residents.

During the year, the double bedroom, which was unoccupied, has been utilised as a 'quiet lounge' to support those living with dementia and as a visiting venue for larger family groups coming to see their loved ones.



Tea in the garden

Mrs. Betty Burgess

### Harpenden Home

Also building on the previous report issued in July 2022, we report on the Harpenden Home as follows:

Since the beginning of 2022 we have been pleased to welcome Mr. and Mrs. George and Jane Butcher, Mrs. Christine Lawson and Mrs. Mary Dawson. Since the beginning of 2023 we have been pleased to welcome Mrs. Frances Woodhams and Mrs. Rachel Hopwood.

During 2022 and since January 2023 we have sadly seen our friends Mrs. Pauline Watts, Mrs. Jane



Butcher, Mrs. Joyce Baker, Mr. David Goodge, Mrs. Mary Brooks, Mrs. Beryl Kingham and Mrs. Frances Woodhams pass away, all of whom are greatly missed. Our sincere condolences are expressed to their families and friends. As with the Brighton Home, we would also wish to remember the staff in these losses.

There have been a number of friends who have made use of the Short Stay service for periods of rest and change.

In the last year or so in this Home we have noticed a sharp increase in those coming for support with dementia and end-of-life care and we felt it an honour to be able help in this way.

Mrs. Marion Haddow retired as Assistant

Manager of the Home after many years of service in various capacities. We acknowledge with thankfulness her work on behalf of the residents over this time and desire that she may know the Lord's blessing in the coming years as spared.

We have been pleased to welcome Mr. Wayne Blinko who took up his duties as Assistant Manager in January 2022.

Since the beginning of 2022 we have been very pleased to welcome an increased number of visitors, which allowed activities to resume after the restrictions around COVID-19 were lifted, including the knitting group, slide presentations in the lounge and group outings.









Knitting group

Trip out to local friends

Mrs. Mary Brooks

### Vacant Studley Property

After the period end, it was decided to sell the Studley Bethesda home, following its closure in 2021. The property was marketed at an initial guide price of £750,000 and a sale has been agreed (subject to contract). The agreed sale price is materially above the net book value at which this home was stated in the accounts at 31 December 2022.

### Redhill Flatlets

A number of the Redhill flatlets have been occupied for much of the period, providing a useful additional income for the Charity. However, since the year end and at the time of writing (August 2023) only two of the flats are occupied, with no Bethesda residents. Very sadly, Mrs. Dorothy Sayers passed away unexpectedly during December 2021 and since year end our last Bethesda resident in the Redhill Flatlet's, Mrs. Rosie Mercer passed away. Our thoughts remain with both families.

We acknowledge with thankfulness the ongoing help of the warden and many others who contribute towards the maintenance and repairs of the building and who have the supported the elderly friends living in the flatlets during times of need.

### Harpenden Flatlets

During 2021, two of the three flatlets were occupied for at least part of the year. Miss Pat Lawrence who had lived in flatlet 1 for many years, passed away 31 January 2021 and although missed, she is now with her Lord, "which is far better."

During 2022 Mrs. Olive Goodge took up residence in Flat 2, and since the year end, Mr. George Butcher moved from the Home, taking up residence in Flatlet 1, meaning that all the Flatlets at Harpenden are currently occupied.

The ongoing assistance of the volunteers who support those living in the flatlets and contribute towards the maintenance and repairs of the flats are acknowledged with appreciation.

### Swavesey Project

Following the purchase of 63 Middle Watch, Swavesey from the Parish family, in June 2021 the Trustees have sought, in the fear of the Lord, to take forward proposals to build Independent Living Apartments for beneficiaries of the Charity. We believe we saw the Lord's hand in guiding us to Saunders Boston, Architects of Cambridge, who have been most helpful and understanding of our needs. Working with them, plans were prepared and refined, taking into account all the various statutory and other requirements, a planning application was submitted and subsequently approved, We are now hoping, if the Lord will, that progress will be made so that work will commence on the site in the next few months.

Matters have not always been straightforward and we would acknowledge with thankfulness the Lord's guiding hand and appearing for us on many occasions in making a way where we could see none at the time.

### **Financial Review**

As set out in the introduction to this report, the financial information in this document covers **six month** period from 1 July 2022 to 31 December 2022. As with previous years, the full financial statements for the period have been published in a separate booklet.

The statement of financial activities shows that total income for the 6 month period was £804,150.

Three legacies were received during the 6 month period, including those from the estates of Mr. David Keeling and Miss B. Wickens to the total amount of £95,367. We would record our gratitude to the Lord for these provisions.

The investment income for the 6 month period was £21,593 compared with £22,557 for the whole of the previous 18 month period. This reflects the much improved interest rates now available to financial investments.

Income from Home residents' fees for the 6 month period was £644,756. During 2020, extensive negotiations were held with local authorities funding residents who agreed, without exception, to pay the full rates of our fees. This has continued in subsequent years, and as a consequence there have been reduced shortfalls for local authority funding and this has largely continued.

Expenditure on charitable activities for the 6 month period, which includes employment costs, was £798,074.

The cost of repairs and renewals during the same period, remains a significant investment at £40,436. The expenditure on building maintenance is in line with the Charity's policy on maintaining its properties in good condition and meeting all safety and registration requirements. Occasionally, heavy and unexpected repairs can suddenly become a necessity.

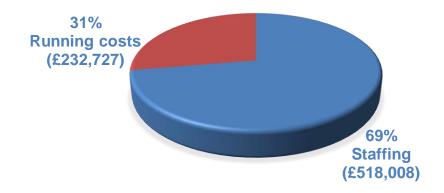
Summary of Financial Results for each Home for the 6 months to 31 December 2022

	Brighton	Harpenden	Studley	Total
	£	£	£	£
Residents' fees	360,158	284,598	-	644,756
Other income	5,715	5,477	-	11,192
Total income	365,873	290,075	-	655,948
Employment and agency costs	250,147	267,861	-	518,008
Depreciation	4,985	6,813	4,800	16,598
Hardware, cleaning and laundry	3,033	5,430	-	8,463
Insurance	5,752	6,366	2,995	15,113
Motor and travel	1,345	287	-	1,632
Power and heating	14,013	9,748	(437)	23,324
Provisions	12,432	12,871	-	25,303
Registration fees	4,085	4,085	-	8,170
Repairs and renewals	14,046	24,912	1,478	40,436
Staff training	662	285	-	947
Telephone, relay and internet	1,228	1,082	-	2,310
Water services	1,728	2,122	149	3,999
Council tax	765	1,401	1,827	3,993
Garden expenses	81	4,054	64	4,199
Medical supplies	2,669	377	-	3,046
Personal protective equipment	918	-	-	918
Postage & stationery	429	895	-	1,324
Waste collection	2,121	1,817	-	3,938
Sundry expenses	1,698	2,327	300	4,325
Central office support costs	31,867	36,213	4,346	72,426
Other costs	4,638	3,147	39	7,824
Total expenditure	358,642	392,093	15,561	766,296
Surplus (deficit) for year	£7,231	(£102,018)	(£15,561)	(£110,348)

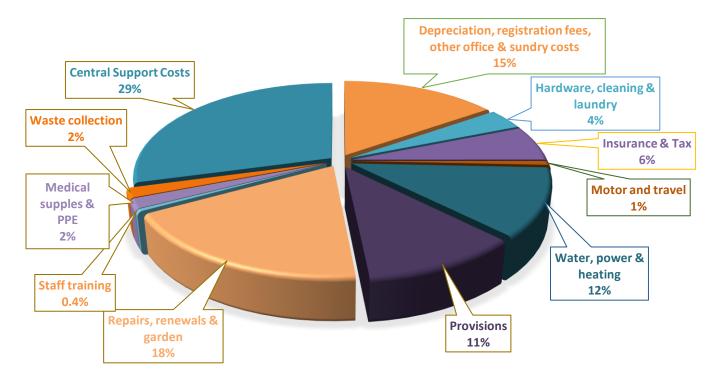
The overall deficit of running the three Homes for the 6 month period was £110,348.

As usual, the biggest single cost of running the Homes is that of staffing, representing 69% of the total operating expenditure, equating to 79% of our income being spent on staffing the Homes to ensure a safe, caring, effective and responsive service.

Home Running Costs (6 months - £750,735 excluding Studley)

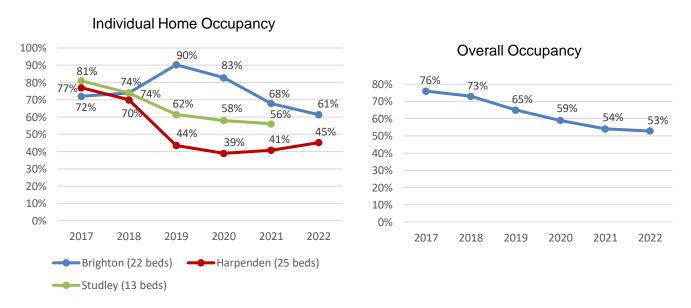


Of the 31% of running costs not associated with the Home's staffing costs, the remainder can be summarised as follows:



### Occupancy

As has been commented many times in the past, occupancy is key to the financial viability of the Charity, and as the following graphs demonstrate, residency in the Homes has continued to drop overall, year on year, as demand for the Charity's service falls. Overall occupancy for the twelve months of 2022 stood at 52.8% (rounded up in the graph). Overall occupancy since 31 December 2022 (to July 2023) in the two homes was 47.4%.



By way of additional information the overall Homes results for the 12 months to 31 December 2022 are shown below:

Total income	£ 718,376	596,771	£ 2.017	1,317,164
Total expenditure	723,748	799,902	30,785	1,554,435
(Deficit) for year	(£5,372)	(£203,131)	(£28,768)	(£237,271)

### Summary of Financial Results for the Flatlets for the 6 months to 31 December 2022

	Harpenden	Redhill	Swavesey	Total
	£	£	£	£
Residents fees	7,848	12,699	-	20,547
Total income	7,848	12,699	-	20,547
	00	700		040
Cleaning, windows and waste	90	720	-	810
Council tax on unoccupied properties	672	1,658	2,044	4,374
Depreciation	2,647	1,663	-	4,310
Garden maintenance	721	692	-	1,413
Insurance	461	922	806	2,189
Power and heating	1,239	1,699	55	2,993
Repairs and renewals	391	686	-	1,077
Central office support costs	2,360	4,721	4,721	11,802
Other costs	408	401	-	809
Total expenditure	8,989	13,162	7,626	29,777
Surplus/(Deficit) for the year	(£1,141)	(£463)	(£7,626)	(£9,230)

At Harpenden, two of the flatlets were occupied for at least part of the 6 month period. The Harpenden flatlets show a deficit for the 6 month period of £1,141, which includes the £2,647 allocation for depreciation. This is mainly depreciation on buildings by accounting rules, but does not represent money spent annually out of the bank. Without the depreciation taken into account, income exceeded expenditure.

At Redhill, two of the flatlets are occupied by Bethesda residents (which has changed since yearend). However, several of the flats have been occupied by other people, thus producing an additional income. Overall, the Redhill flatlets are showing a deficit of £463, which includes £1,663 for the depreciation charge. Again, as with the Harpenden Flatlets, without depreciation being taken into account income exceeds expenditure.

### Plans for the Future subject to the Lord's will

Independent living

The independent living project at Swavesey will continue to be developed as we work with our professional advisers and the local planning authorities.

### Future structure of the Charity

The future structure of the Charity, in terms of its service provision and accommodation, remains under continued prayerful consideration and we look to the Lord for guidance on the way forward in this.

### Conclusion

As with the previous year 2022 was a period when the truth and significance of the words 'if the Lord will' continued to be proved in all the uncertainties of the way. We are thankful to the Lord that it has continued to be possible to maintain a provision for Lord's elderly people throughout this year.

The Lord knows what is before us and the pathway that He would have Bethesda to walk, and we pray that He will go before us, and that submission and wisdom might be given to know and do His will for the Charity. The prayers of all those with an interest in Bethesda for the Lord to appear and to guide the Trustees, support the managers, staff and residents, are felt more than ever to be needed at this time.

On behalf of the trustees

M. Ridout, Chairman

18/09/2023











Registered Charity 1199341

### **Appendix 1: Reference and Administrative Information**

Name of Charity: Gospel Standard Bethesda Fund

**Charity Number:** 1199341 **Company Number:** 13651153

### Trustees serving during the financial year and since the year end:

(Also known as the Bethesda Fund Committee)

Mr. M.D. Ridout (Chairman)
Mr. J. B. Hart
Mr. A.J. Collins (Vice-Chairman)
Mr. R.A. Saunders
Mr. S.B. Cottingham
Mr. D.F. Stevens
Mr. P.J. Pocock
Mr. R.W. Woodhams

**Company Secretary:** Mr. A.J.H. Topping **General Manager:** Mr. A.J.H. Topping

### Address of the Principal Office of the Charity:

Bethesda General Office 12(b) Roundwood Lane Harpenden, Herts.

AL5 3BZ

Telephone: 01582 460522 Email: adriantopping@gsbf.uk

### **Connected Charity**

The Piggott Charity is a "connected Charity" under the control of the Trustees of the Gospel Standard Bethesda Fund. It exists to help Residents of the Bethesda Homes who are in financial need to pay the cost of their care. Further information can be obtained from the General Manager.

Auditors: Begbies Chartered Accountants, 9 Bonhill Street, London EC2A 4DJ

Bankers: Lloyds Bank plc, 60 George Street, Luton, LU1 2BB

Solicitors: Ellis-Fermor & Negus, 2 Devonshire Avenue, Beeston, Nottingham, NG9 1BS

Registered Charity 1199341

**Appendix 3: Reserves Policy** 

### **Reserves Policy**

As required by the Charity Commission Statement of Recommended Practice (SORP) Paragraph 31 (e). This policy statement is the February 2022 review.

### Definition

Reserves are that part of our general-purpose funds which do not need to be spent immediately and which are not committed or designated. They are the resources we have or can make available to spend on any our objectives once we have met our known commitments and covered any other planned expenditure. The reserves at any year end are represented by the net current assets shown in the Statement of Financial Activities less any expenditure contracted for or planned.

### Reasons why the charity needs reserves

The charity has a commitment, not only to the present generation of Gospel Standard Strict Baptists, but also to a generation to come. The fees charged to our residents in the Bethesda Homes is the main income of the charity. However, past experience has shown that occupancy levels can fluctuate. A drop in occupancy levels results in a serious drain on our reserves. Legacy income is our second most important source of income but varies greatly year by year and can never be predicted. Legacy income is sometimes restricted for the benefit of one particular Home, and not therefore available for general purposes. The charity has no endowment funding and is therefore entirely dependent (apart from residents' fees) upon donor funding from year to year. Apart from the usual insurances, the charity has no protection against catastrophic or lesser but damaging events.

### The level of reserves needed

The Committee considers that the charity should endeavour to hold, as a minimum, free reserves amounting to "six months expenditure" in one year as stated in the last published Statement of Financial Activities. However, from the past history of the charity, it is recognised that to state an absolute figure is not entirely appropriate, as from time to time, in the providence of God, major legacies and other resources have been received in times of need. The trustees are firmly convinced that the charity should be run on Scriptural lines, whereby they look to the Lord to provide for what they believe is His work, remembering that "the silver is Mine, and the gold is Mine, saith the Lord of hosts" (Haggai 2.8); "He is their strength in the time of trouble" (Psalm 37.39). The trustees recognise that they have a responsibility for the continuing care of vulnerable residents in the Bethesda Homes.

### How these reserves are to be maintained

Major property maintenance and improvement work will be planned and undertaken only as the objectives of this policy statement allow. All operational costs will be carefully monitored, in the case of the Homes, by the General Manager and Home Managers, and in the case of the Bethesda Flatlets and of support costs and management and administration costs, by the General Manager.

This policy will be reviewed by the trustees at least annually, usually in January as part of the Business planning process.

### Free reserves at Year-end

The free reserves at the year-end amount to £1,600,280. Therefore, free reserves excess over required expenditure is 97.7% which is satisfactory.

There is no contractual commitment to expenditure for planned works in 2023.

Registered Charity 1199341

### **Appendix 4: Risks Management Policy**

### **Risks Management Policy**

This policy constitutes the 'Risks Management Policy' as required by the Charity Commission Statement of Recommended Practice (SORP) Paragraph 31 (g).

### **General policy statement**

It is the policy of the Bethesda Fund Committee that all risks associated with the Charity's activities be minimised by the implementation of risk management and prevention systems or procedures. The Committee will ensure that all significant risks are identified, assessed and monitored.

### Major risks identified

The Committee has identified the most serious risks to the charity and recorded these in the Risks Register.

### How the policy is to be maintained

Each component part of this policy is clearly delegated to either the Committee as trustees, other officers of the charity or members of staff. The Committee adopts the principle that effective risk management is the responsibility of all levels of management and staff.

### Arrangements for monitoring and reviewing this policy

This policy will be reviewed by the trustees at least annually, usually in January, with any changes to the Risk Register notified to them quarterly.

Registered Charity 1199341

### **Appendix 5: Investment Policy**

### **Investment Policy**

As required by the Charity Commission Statement of Recommended Practice (SORP) Paragraph 31 (e). This policy statement is the February 2022 review.

### Objectives in investing the charity's funds

The objectives of the trustees are:

- i) to ensure that the funds are properly protected: that is, that the capital is not put at risk and will be protected against inflation as far as is reasonably practical.
- ii) to obtain the best income from those funds (consistently with the above) with which to carry out the charity's purposes.

### **Powers of investment**

The Charity Commission Scheme under which the charity operates contains no specific powers of investment. The charity's investments will, therefore, be governed by the Trustee Investments Act 1961.

### Risk profile

The trustees are willing only to accept investments classified as low risk.

### **Policy statement**

The trustees invest the charity's funds in two principal ways. First, freehold property is held to provide homes for the elderly and infirm in accordance with the objectives of the charity. Over the years freehold property has been shown to hold its value against inflation. Such property is maintained in a good state of repair. Second, surplus funds are maintained in deposit accounts with reputable banks, building societies, and common deposit funds, which may, or may not, include money-market deposits, normally in at least three different entities. From time to time the trustees may consider investing in government stocks. The trustees do not invest in ordinary shares of quoted companies owing to the difficulty in finding companies which maintain ethical and moral standards which are consistent with the Scriptures.

### Investment advice

The Charity is currently going through a transitional period where its capital will be needed for development, and as such it is currently held in short term investments. Once decisions have been made in respect of new properties the need for financial advice in investing any residual finds will then be reviewed.

### Arrangements for monitoring and reviewing this policy

This policy will be reviewed by the trustees at least annually, usually in January as part of the Business planning process. Maturing bonds will be reinvested promptly.

Registered Charity 1199341

### Appendix 6: Policy Statement on paying staff

### **Policy Statement on Paying Staff**

### How we decide how much to pay our staff

The Gospel Standard Bethesda Fund ('The Bethesda Fund') is committed to ensuring that we pay and reward our staff fairly and in a way which ensures we attract and retain the right skills to have the greatest impact in delivering our charitable objectives.

In accordance with the SORP:-

- Disclose the number of staff in receipt of more that £60,000 and above (in bands of £10,000)
- Disclose pensions and other benefits

The Bethesda Fund Committee ('The Committee') meets annually to set the pay for all staff. The General Manager is in attendance for the meeting (leaving for the discussion regarding the General Manager's remuneration).

The main responsibilities of the Committee in respect of setting pay are to:-

- review the level of the Bethesda Fund salaries and wages against an agreed independent market benchmarking tool and make sure amendments are appropriate to ensure that salaries and wages remain competitive
- determine the remuneration package of the General Manager, Home Managers and Deputy Managers
- approve the annual percentage increase in the payroll for all staff (which can be zero) taking into account CPIH as at 31 October for the previous year.
- approve any consolidated pay awards and staff salary increases outside of the annual review process as recommended from time to time by the General Manager.
- determine pension arrangements and
- ensure that contractual terms on termination are fair to the individual and the charity, that poor performance is not rewarded and a duty to mitigate loss is recognised.

In determining the Bethesda Fund's remuneration policy the Committee takes into account all factors which are deemed necessary. The appropriateness and relevance of the remuneration policy is reviewed annually ensuring the Bethesda Fund remains sensitive to the broader issues e.g. pay and employment conditions elsewhere.

We aim to recruit, subject to experience, at the lower – medium point within a band, providing scope to reward excellence. We pay at or above the national living wage for all our staff.

Delivery of the Bethesda Fund's charitable vision and purpose is primarily dependent on our staff which is the largest single element of charitable expenditure. In 2022 the Bethesda Fund made adjustments to wages to reflect inflationary increases and the national living wage requirements.

### **Financial Statements**

### for the period from incorporation of the charitable company on 29 September 2021 to 31 December 2022

(showing the charity operating results for the 6 months to 31 December 2022 under merger accounting rules)

Charity number 1199341
Company number 13651153 registered in England and Wales

Company registered office address:

Bethesda General Office
12(b) Roundwood Lane
Harpenden
Herts
AL5 3BZ

# Financial Statements for the period from 29 September 2021 to 31 December 2022

(showing the charity operating results for the 6 months to 31 December 2022 under merger accounting rules)

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The Annual Report for 2022, along with these financial statements, are available together from the address above.

# INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF GOSPEL STANDARD BETHESDA FUND

### **Opinion**

We have audited the financial statements of Gospel Standard Bethesda Fund (the 'charitable company') for the period ended 31 December 2022 which comprise the statement of financial activities, the balance sheet, the statement of cash flows and the notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 December 2022 and of its incoming resources and application of resources, including its income and expenditure, for the period then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

#### **Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the financial statements* section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### Conclusions relating to going concern

In auditing the financial statements, we have concluded that the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the Trustees with respect to going concern are described in the relevant sections of this report.

#### Other information

The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. The Trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

### Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of our audit:

- the information given in the Trustees' report for the financial year for which the financial statements are prepared, which includes the directors' report prepared for the purposes of company law, is consistent with the financial statements; and
- the directors' report included within the Trustees' report has been prepared in accordance with applicable legal requirements.

### Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charity and its environment obtained in the course of the audit, we have not identified material misstatements in the directors' report included within the Trustees' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit;
   or
- the Trustees were not entitled to prepare the financial statements in accordance with
  the small companies regime and take advantage of the small companies' exemptions
  in preparing the Trustees' report and from the requirement to prepare a strategic
  report.

### Responsibilities of Trustees

As explained more fully in the statement of Trustees' responsibilities, the Trustees, who are also the directors of the charity for the purpose of company law, are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error. In preparing the financial statements, the Trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

### Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

### Extent to which the audit was capable of detecting irregularities, including fraud

The extent to which our procedures are capable of detecting irregularities, including fraud, is detailed below.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect if irregularities, including fraud.

Based on our understanding of the charitable company and its industry, we considered that non-compliance with the following laws and regulations might have a material effect on the financial statements: employment regulation, health and safety regulation, anti-money laundering regulation, and non-compliance with implementation of government support schemes relating to Covid-19.

To help us identify instances of non-compliance with these laws and regulations, and in identifying and assessing the risks of material misstatement in respect to non-compliance, our procedures included, but were not limited to:

- Enquiries and confirmation of management and those charged with governance as to their identification of any non- compliance with laws or regulations, or any actual or potential claims;
- Inspecting correspondence, if any, with relevant licensing or regulatory authorities;
- Communicating identified laws and regulations to the engagement team and remaining alert to any indications of non-compliance throughout our audit; and

 Considering the risk of acts by the charitable company which were contrary to applicable laws and regulations, including fraud.

In addition, we evaluated the trustees' and management's incentives and opportunities for fraudulent manipulation of the financial statements, including the risk of management override of controls, and determined that the principal risks related to income recognition and significant one-off or unusual transactions.

Our audit procedures in relation to fraud included but were not limited to:

- Review of minutes of Board meetings throughout the period;
- Making enquiries of the trustees and management on whether they had knowledge of any actual, suspected or alleged fraud;
- Gaining an understanding of the internal controls established to mitigate risks related to fraud;
- Discussing amongst the engagement team the risks of fraud; and
- In relation to the risk of management override of internal controls, by undertaking
  procedures to review journal entries and evaluating whether there was evidence of
  bias that represented a risk of material misstatement due to fraud.

Our audit procedures were designed to respond to risks of material misstatement in the financial statements, recognising that the risk of not detecting a material misstatement due to fraud is higher than the risk of not detecting one resulting from error, as fraud may involve deliberate concealment by, for example, forgery, misrepresentations or through collusion.

There are inherent limitations in the audit procedures performed and the further removed non-compliance with laws and regulations is from the events and transactions reflected in the financial statements, the less likely we are to become aware of it.

A further description of our responsibilities is available on the Financial Reporting Council's website at: https://www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Begbies

Chartered Accountants and Statutory Auditor

Unit 14, Park Barn, Evegate Business Park, Smeeth, Ashford, TN25 6SX

21/9/2023

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# Statement of Financial Activities from 29 September 2021 to 31 December 2022 (including Income and Expenditure Account)

showing the charity operating results for the 6 month period to 31 December 2022 under merger accounting rules (see Notes I(a) and 27)

	Unrestricted funds		Restricted	Total funds
Note	e General	Designated	funds	2022
	£	£	£	£
<b>Income and endowments from:</b>				
Donations and legacies 3	102,229	-	6,214	108,443
Charitable activities 4	671,635	-	2,479	674,114
Investments 5	13,403	7,813	377	21,593
Total	787,267	7,813	9,070	804,150
Expenditure on:				
Raising funds 7-8	11,265	-	-	11,265
Charitable activities 7-13	788,497	1,721	7,856	798,074
Total	799,762	1,721	7,856	809,339
Net income/(expenditure)	(12,495)	6,092	1,214	(5,189)
<b>Transfers between funds</b> 14,2	3			
Net movement in funds	(12,495)	6,092	1,214	(5,189)
Reconciliation of funds:				
Total funds brought forward	3,112,170	1,056,708	50,460	4,219,338
Total funds carried forward	£3,099,675	£1,062,800	£51,674	£4,214,149

### Comparative figures for the prior period

# Statement of Financial Activities for the 18 months ended 30 June 2022 (including Income and Expenditure Account)

(see Notes 1(a) and 27 regarding merger accounting)

		Unrestricted funds		Restricted	Total funds
	Note	General	Designated	funds	2022
		£	£	£	£
Income and endowments fro	om:				
Donations and legacies	3	498,139	-	82,859	580,998
Charitable activities	4	2,340,050	-	-	2,340,050
Investments	5	17,419	2,292	2,846	22,557
Total		2,855,608	2,292	85,705	2,943,605
Expenditure on:	•				
Raising funds	7-8	27,004	-	-	27,004
Charitable activities	7-13	1,752,390	1,516	940,536	2,694,442
Total	-	1,779,394	1,516	940,536	2,721,446
Net (expenditure)/income		1,076,214	776	(854,831)	222,159
Transfers between funds	14	(1,029,428)	1,029,428		
Net movement in funds	-	46,786	1,030,204	(854,831)	222,159
<b>Reconciliation of funds:</b> Total funds brought forward		3,065,384	26,504	905,291	3,997,179
Total funds carried forward	1	£3,112,170	£1,056,708	£50,460	£4,219,338

(Charity number 1199341 - Company number 13651153)

### Balance Sheet as at 31 December 2022

	31 December		30 June 2022
	Note	2022	(see Note 27)
		£	£
Fixed assets:			
Tangible assets	15-17	1,499,395	1,483,504
Total fixed assets		1,499,395	1,483,504
Current assets:			
Debtors	18	119,273	97,666
Investments	19	2,504,074	2,520,970
Cash at bank and in hand		235,577	250,408
Total current assets		2,858,924	2,869,044
Liabilities:			
Creditors: Amounts falling due within one year	20	(144,170)	(133,210)
Net current assets		2,714,754	2,735,834
Total assets less current liabilities		4,214,149	4,219,338
Total net assets		£4,214,149	£4,219,338
The funds of the charity: Unrestricted -			
General	21	3,099,675	3,112,170
Designated	21,23	1,062,800	1,056,708
Restricted income funds	21,22	51,674	50,460
<b>Total charity funds</b>		£4,214,149	£4,219,338

These financial statements have been prepared in accordance with the provisions of the Companies Act 2006 applicable to companies subject to the small companies regime.

The financial statements were approved by the Trustees on 18 September 2023 and signed on their behalf by:

Michael Ricbert

M. RIDOUT, Chairman

### Statement of Cash Flows for the 6 month period ended 31 December 2022

(see Notes 1(a) and 27 regarding merger accounting)

	6 months to 31 December	18 months to 30 June
Note	2022	2022
	£	£
Cash flows from operating activities:		
Net cash (used in) provided by operating activities 24(a)	(15,172)	342,610
Cash flows from investing activities:		
Interest and rents from investments	21,593	22,557
Proceeds from the sale of property, plant and equipment Purchase of property, plant and equipment	4,700 (42,848)	(531,244)
Net cash (used in) investing activities	(16,555)	(508,687)
Change in cash & cash equivalents in reporting period	(31,727)	(166,077)
Cash & cash equivalents at start of reporting period	2,771,378	2,937,455
Cash & cash equivalents at end of reporting period 24(b)	£2,739,651	£2,771,378

### NOTES TO THE FINANCIAL STATEMENTS FOR THE 6 MONTH PERIOD ENDED 31 DECEMBER 2022

### 1 Accounting Policies

The Gospel Standard Bethesda Fund is a private company limited by guarantee which was incorporated on 29th September 2021. It is also registered with the Charity Commission as a charity and is a public benefit entity. It was set up to take forward in a corporate structure the work of the Gospel Standard Bethesda Fund, which was an unincorporated charity established in 1944.

### (a) **Basis of preparation**

The Financial Statements have been prepared under the historical cost convention in accordance with the Charities Act 2011, the Companies Act 2006, the Articles of Association, and applicable United Kingdom accounting standards, FRS 102 and Accounting and Reporting by Charities: Statement of Recommended Practice SORP (FRS 102) (2nd edition) published by the Charity Commission in 2019.

*Merger accounting:* As mentioned above, the Gospel Standard Bethesda Fund was previously an unincorporated charity but changed its legal form by a transfer of all its assets, liabilities and undertaking to a charitable company of the same name on 30 December 2022. The purposes and beneficiary class of the charity remain unchanged, hence accounting rules require that this reconstruction of the charity be treated as a merger for accounting purposes.

Merger accounting involves aggregating the assets, liabilities and funds of the old unincorporated charity and the new charitable company, and presenting them as though they had always been part of the same reporting charity. Although the actual transfer into the charitable company took place on 30 December 2022, the accounts must be drawn up to include the results of both entities for the whole of the reporting period in which the merger occurred.

Since the transfer occurred on the last weekday of the accounting period, virtually all amounts of income and expenditure in the Statement of Financial Activities relate to the period pre-merger. No operating activity was conducted in the charitable company until after the transfer on 30 December 2022, so all income and expenditure prior to this date related only to the unincorporated charity, and all amounts after that date relate to the charitable company.

The charitable company had no net assets and no funds pre-merger, all assets and funds are from the unincorporated charity. No adjustment or changes to accounting policies have been made as a result of the merger; the carrying amount of assets and liabilities have not been restated to market value but remain at their original cost (subject to depreciation where applicable); restricted and unrestricted funds have not been adjusted but continue on the same basis as pre-merger.

### (b) Going concern

The Financial Statements have been prepared on a going concern basis. The trustees assess whether the use of going concern is appropriate and have identified no material uncertainties related to events or conditions that may cast significant doubt on the ability of the charity to continue as a going concern. The trustees make this assessment in respect of a period of 12 months from the date of approval of the Financial Statements.

#### (c) Income

Voluntary income, including donations, Gift Aid, and chapel collections, is recognised in the period in which the income is received.

Investment income and rent is recognised on a receivable basis.

Legacies are accounted for as income either upon receipt or where the receipt of the legacy is probable. Receipt is normally probable when:

- there has been a grant of probate
- the executors have established that there are sufficient assets in the estate, after settling any liabilities, to pay the legacy; and
- any conditions attached to the legacy are either within the control of the charity or have been met.

Legacies which have been notified, but are not recognised as income in the Statement of Financial Activities, are disclosed within the note 'Donations and legacies' with an estimate (if possible) of the amount receivable.

Fees from residents in the care homes and flatlets are accounted for in the period in which the service is provided.

Government grants are not recognised in income until there is reasonable assurance that (a) any attached conditions will be satisfied, and (b) the grants will be received. Grants are recognised using the performance model such that a grant without future performance-related conditions is recognised in income when it is receivable, and other grants are recognised when the future performance-related conditions are met. Grants received before the revenue recognition criteria are satisfied are shown as a liability.

#### (d) **Income tax recoverable**

Any income tax due to be reclaimed from the Inland Revenue on donations made under Gift Aid or income tax deducted from interest received net of basic rate tax, has been brought into these financial statements as a debtor.

### (e) **Expenditure**

Expenditure is accounted for on an accruals basis, that is, when a liability is incurred. The charity is not registered for VAT and accordingly expenditure is shown gross of irrecoverable VAT.

Support costs are costs incurred in support of both income generation, charitable activities, and governance, as shown in the note 'Allocation of support costs.' These costs comprise a proportion of central office staff, information systems and internal accounting costs, and costs relating to the premises. Also included is a proportion of the management and administration costs in the Bethesda Homes and servicing of the Homes' premises.

Governance costs are costs associated with the governance arrangements of the charity which relate to the general running of the charity as distinct from those costs associated with its charitable activities. They include the cost of meeting constitutional and statutory requirements, audit fees, legal fees, and a proportion of central office costs.

### (f) Pension scheme contributions

Contributions payable to the Charity's pension scheme are charged to the Statement of Financial Activities as they become payable in accordance with the rules of the scheme. For further information see the note 'Employee information.'

### (g) Capitalisation and depreciation of tangible fixed assets

### Freehold properties

Freehold properties are carried in the accounts at their original cost. Depreciation is provided to write down the original cost of the buildings, and the cost of later permanent additions and improvements, on a straight-line basis over a period of fifty years. No depreciation is charged on freehold land.

#### **Equipment**

Due to the large number of fixed assets owned and used by the charity, our policy is to recognise within the assets register only those assets that cost more than £1,000. Numerous items purchased at the same time costing in total more than £1,000 but each item individually costing less than £1,000 are not capitalised. This policy of depreciation applies only to assets acquired after January 1990; all equipment acquired before that date has been written off completely in previous accounting periods.

Equipment in the Homes and Flatlets costing more than £1,000 is capitalised and written off on a straight-line basis over a period of five years, and is shown in the balance sheet at cost less accumulated depreciation, the annual depreciation being charged as a running cost of the Homes and Flatlets. Equipment in the Homes and Flatlets costing less than £1,000 is not capitalised but is written off in the year of acquisition as an expense, being charged directly to the running costs of the Homes and Flatlets under 'Repairs and renewals.'

Equipment in the Bethesda General Office at Harpenden costing more than £1,000 is capitalised and written off on a straight-line basis over a period of five years, and is shown in the balance sheet at cost less accumulated depreciation, the annual depreciation being charged as a running cost under 'Central office costs.'

Equipment in the Bethesda General Office costing less than £1,000 is written off as an expense in the year of acquisition, being charged to 'Central office costs' under 'Repairs and maintenance.'

#### Motor vehicles

Motor vehicles are written off at 25% per annum on a reducing balance.

### (h) Transactions with trustees and related parties

No trustees received any remuneration for their services as a trustee. Three trustees (30.6.2022: 3 trustees) were reimbursed travel expenses totalling £321 (30.6.2022: £1,045 which also included subsistence and copier costs). Expense reimbursements were waived by some trustees; the amounts were not material. Purchases were made from Staverton Nursery Ltd, a company in which Sam Cottingham, a trustee, has an interest, totalling £57 for groceries (30.6.2022: £940 for garden furniture and £230 for groceries) these amounts being at cost without markup. Besides the disclosures in these financial statements, no trustee or connected persons had any beneficial interest in any material contract, transaction or arrangement with the Charity during the period.

### (i) **Indemnity insurance**

The charity carries a comprehensive insurance package provided by Travelers Insurance. Engineering Insurance and Inspection is provided by Allianz Insurance, Trustees Liability by Catlin Insurance via Angel Risk Management Ltd., Group Personal Accident by Chubb Insurance, Cyber & Data Risks by Lloyd's via CFC Underwriting Ltd., and Motor Vehicle Insurance by QBE Insurance.

### (j) Stocks of foods and other supplies

Stocks held at the period end have not been brought into these Financial Statements, as the amounts held are relatively insignificant.

#### (k) Funds

Unrestricted funds - these comprise accumulated surpluses and deficits on general funds that are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Designated funds - these are unrestricted funds set aside by the Trustees at their discretion from the general funds for specific purposes.

Restricted funds - these comprise funds subject to specific restrictions imposed by donors and funders.

Further details of the nature and purpose of each fund are set out in the notes to the accounts.

Surplus cash is held on fixed term deposits. Deposits maturing in less than one year are recognised as current investments and those that mature in more than one year from the period end are recognised as fixed investments.

#### 2 Statement of Financial Activities

The Statement of Financial Activities includes all income, gains, expenditure and losses recognised for the reporting period. All income and expenditure derives from continuing activities.

### 3 Donations and legacies

			Total	Total
	Unrestricted	Restricted	(6 months)	(18 months)
	Funds	Funds	31.12.22	30.6.22
	£	£	£	£
Collections & donations from ch	apels:			
For general purposes	5,443	-	5,443	10,374
For specific Homes	-	-	-	1,297
For assisting short-stay residents	-	1,465	1,465	3,060
Personal donations & subscripti	ons:			
For general purposes	1,311	-	1,311	29,769
For general purposes - Gift Aid	2,475	-	2,475	18,881
For specific Homes	-	2,310	2,310	5,738
For specific Homes - Gift Aid	-	-	-	8
Home collecting boxes		72	72	125
Total	9,229	3,847	13,076	69,252
Legacies received:				
Mrs B Chilton	-	-	-	500
Mrs I S Ford	-	-	-	1,250
Mr S E George	-	-	-	113,356
Miss D Gibb	-	-	_	931
Miss M Haddow	-	-	_	621
Mrs J Harrison	-	-	_	1,573
Miss P Hunt	-	-	_	3,840
Mr D Keeling	33,000	-	33,000	184,000
Miss P Lawrance	-	-	_	65,000
Mrs J Painter	-	-	-	135,988
Mrs R Poole	-	-	-	4,187
Mrs M Woodhams	-	-	-	500
Miss B Wickens	60,000	-	60,000	-
Other		2,367	2,367	
Total	93,000	2,367	95,367	511,746
Total	£102,229	£6,214	£108,443	£580,998

## 3 Donations and legacies (continued)

The legacies below have been advised to the Charity as receivable after the period end:

Mr D Keeling: Balance of a residuary share in the estate, the final amount is unknown.

Total

Total

Mrs B Mercer: Legacy of £5,000.

Miss B Wickens: Balance of a residuary share in the estate amounting to £45,953.

For an explanation of when legacies are recognised as income see Note 1(c).

#### 4 Income from charitable activities

			Total	Total
			(6 months)	(18 months)
			31.12.22	30.6.22
			£	£
Fees from residential care homes			644,756	2,177,973
Fees from flatlets			20,547	54,721
Staff board charges			5,661	17,749
Covid-19 government grants			-	87,564
Sundry receipts			3,150	2,043
			£674,114	£2,340,050
5 Investment income				
			Total	Total
	Unrestricted	Restricted	(6 months)	(18 months)
	funds	funds	31.12.22	30.6.22
	£	£	£	£
Interest on short-term deposits	19,966	377	20,343	18,807
Use of bookroom	1,250		1,250	3,750
	£21.216	£377	£21.593	£22,557

The bookroom within the Bethesda General Office, Harpenden is occupied by The Gospel Standard Trust as its publications centre. As the fair value of the investment property component cannot be measured reliably, the entire property is accounted for within tangible fixed assets and not under investments.

Related Party Transactions note: The Gospel Standard Trust was a Custodian Trustee of the Gospel Standard Bethesda Fund and held in trust all of the charity's freehold properties until, following the incorporation of the charity, these became held directly by the Gospel Standard Bethesda Fund.

## 6 Transactions with The Piggott Charity

No grants were received in either the current or prior period from The Piggott Charity towards assisting underfunded residents. The Piggott Charity is a 'connected charity.' The trustees of the Gospel Standard Bethesda Fund are also trustees of The Piggott Charity. However, the Gospel Standard Bethesda Fund does not exercise any dominant influence over The Piggott Charity. The Piggott Charity makes grants at its own discretion to the Gospel Standard Bethesda Fund. Therefore, based on this, no consolidated accounts are prepared. For further information see notes on 'Designated funds' and 'Restricted funds.'

## 7 Analysis of expenditure

, -	Direct costs £	Governance & support costs £	Total (6 months) 31.12.22 £	Total (18 months) 30.6.22 £
Raising funds	-	11,265	11,265	27,004
Charitable activities:				
Running costs of care homes	594,394	167,698	762,092	2,603,180
Running costs of flatlets	17,975	11,802	29,777	87,060
Future development fund	-	1,721	1,721	1,516
Short-stay residents' fund	4,204	280	4,484	2,686
	616,573	181,501	798,074	2,694,442
Total	£616,573	£192,766	£809,339	£2,721,446

'Raising funds' is the term required by accounting rules to be used for expenditure in relation to dealing with donations, grants, legacies, subscriptions and management of investments, hence a proportion of costs are allocated under this caption.

## 8 Allocation of Governance and support costs

Support costs comprise costs incurred in support of both income generation, charitable activities, and governance, as shown below. These costs comprise a proportion of central office staff, information systems and internal accounting costs, and costs relating to the premises. Also included is a proportion of the management and administration costs in the Bethesda Homes and Flatlets and the servicing of the buildings.

Governance costs are those for the governance arrangements of the charity. These include audit, legal advice for trustees and costs associated with constitutional and statutory requirements, such as trustee meetings and preparing statutory accounts. Governance costs are not shown separately in the Statement of Financial Activities but are instead included as a sub-category of support costs and allocated to activities along with the other support costs. Governance costs are shown in Note 9.

			Total	Total
	Staff	Other	(6 months)	(18 months)
	costs	costs	31.12.22	30.6.22
	£	£	£	£
Raising funds	5,164	6,102	11,266	27,004
Charitable activities:				
Care homes	117,311	50,387	167,698	510,640
Flatlets	4,785	7,017	11,802	25,719
Future development fund	856	865	1,721	1,516
Subsidies: short-stay residents	45	235	280	379
Total Governance & support costs	£128,161	£64,606	£192,767	£565,258
9 Governance costs			Total	Total
			(6 months)	(18 months)
			31.12.22	30.6.22
			£	£
Audit fees incl disbursements			13,001	9,568
Advertising and Website costs			7	65
Bank charges			560	1,988
Committee members' expenses			321	1,046
Printing			36	1,087
Legal and professional costs			7,909	28,955
Management and finance staff costs	S		12,169	36,014
Administrative office, travel & other	er costs		4,629	14,233
			£38,632	£92,956

## 10 Subsidies paid for short-stay residents

During the period 11 residents coming into a Bethesda Home for a short stay obtained discounts from full fee rates funded by the Short-Stay Fund (30.6.2022: 4 residents). During the period the Short-Stay Fund was supported by two (30.6.2022: 6) chapel collections.

#### 11 Assistance towards residents' fees

Fee subsidies amounting to £607 (30.6.2022: £9,892) were given to residents supported by Local Authorities under the Community Care Act in cases where the maximum amount paid by the Local Authority was less than the Bethesda fee. These were funded from the General Fund. During the period three residents were assisted in this way: one resident at the Brighton Home and two at Harpenden Home (30.6.2022: 7 residents).

During the period contributions amounting to £144,795 (30.6.2022: £353,006) were received from Local Authorities towards residents' fees.

## 12 Ex gratia payments

(6 months)	(18 months)
31.12.22	30.6.22
£	£
-	2,500
	210
£-	£2,710
	\$1.12.22 £

No honoraria payments in the period were made to people who assist the charity in various ways (30.6.2022: 4 payments in the range of £500 to £800). No payments for gift vouchers were made for volunteers and leavers in the period (30.6.2022: 6 amounts totalling £210). In some cases such payments, or part of the payments, have been used by the recipients to defray expenses incurred in rendering services to the charity.

## 13 Employee information

The average number of care home staff employed during the period, including part time workers, was 63 (30.6.2022: 69). The number of management and administration staff at the Bethesda General Office was 2 (30.6.2022: 2). Staff costs were as follows:

	(6 months)	(18 months)
	31.12.22	30.6.22
	£	£
Wages and salaries	457,190	1,586,778
Social security costs	36,727	112,322
Pension costs	11,558	35,783
Agency workers	56,703	141,081
Statutory redundancy payments	-	59,661
	£562,178	£1,935,625
Cost of raising funds - support costs	5,164	14,321
Costs relating to charitable activities:		
Care homes - direct costs	434,017	1,518,138
Care homes - support costs	117,311	390,117
Flatlets - support costs	4,785	12,072
Future development fund - support costs	856	844
Short-stay Fund - support costs	45	133
	£562,178	£1,935,625

Redundancy payments are accounted for in the period in which the redundancies take effect and no unpaid amounts were outstanding at 31 December 2022.

No employee earned at a rate of £60,000 per annum or more in either period. Premiums of £640 for the 6 months (18 months to 30.6.2022: £1,920) were paid into a private pension plan held by 1 officer (30.6.2022: 1 officer). Employers premiums of £10,918 (30.6.2022: £34,420) were payable into 'The People's Pension' scheme administered by B&CE Insurance Ltd. which is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority. This is an auto-enrolment scheme which commenced in October 2015.

Key management personnel are identified as the General Manager and 2 Home Managers (before the Studley Home closure in 2021 there were 3 Home Managers). The compensation for the 6 month period of these staff members amounts to £63,746 (18 months to 30.6.2022: £236,954) including remuneration, termination payments and all benefits paid. The Home Manager of the Harpenden Home, Debbie Scott, is daughter in law to Trevor Scott, who was a trustee until his resignation in 2021. Regulations require that each of the care Homes has a registered Manager. Each Home Manager's remuneration is decided with due reference to current market rates and the prevailing economic climate.

#### 14 Taxation

The charity is exempt from corporation tax on its charitable activities by virtue of Part 11 Corporation Tax Act 2010.

## 15 Freehold land and buildings

## (a) Holding trustee

The freeholds of the Bethesda Homes and Flatlets and the Bethesda General Office were previously held by the custodian trustee, The Gospel Standard Trust, but are now held directly by the Gospel Standard Bethesda Fund.

## (b) Net book value

The Trustees consider that the open market value of the freehold land and buildings is in excess of the net book value at which they are shown in the Balance Sheet.

## (c) Note concerning the Brighton and Hove Home

The Gospel Standard Baptist Library is situated within the grounds of the Brighton & Hove Bethesda Home. The cost of the library building, which was erected in 1980 and extended in 2003, was met entirely from the funds of the library. There has been no formal agreement with the trustees of the library and no ground rent or similar payments have been received.

## 15 Freehold land and buildings (continued)

	Bethesda	Bethesda	Office	
	Homes	Flatlets	Premises	Total
	£	£	£	£
COST				
At start of period	1,300,371	970,316	125,019	2,395,706
Additions	_	16,841		16,841
At end of period	1,300,371	987,157	125,019	2,412,547
DEPRECIATION	_			
At start of period	670,921	209,365	59,584	939,870
Charge for period	11,885	3,806	1,242	16,933
At end of period	682,806	213,171	60,826	956,803
NET BOOK VALUE				
At 31.12.22	£617,565	£773,986	£64,193	£1,455,744
At 30.06.22	£629,450	£760,951	£65,435	£1,455,836

Included within the cost of freehold property is land of £181,523 (30.6.2022: £181,523) which is not depreciated. The cost of Bethesda Flatlets includes £537,665 (30.6.2022: £520,824) for acquisition of a site at Swavesey plus professional fees incurred subsequently, where it is intended to build apartments; no depreciation is charged until the apartments have been completed.

# 16 Equipment and motor vehicles

	Equipment in Homes £	Equipment in Flatlets £	Office Equipment £	Motor Vehicles £	Total £	
COST						
At start of period	242,190	14,914	6,082	60,811	323,997	
Additions	3,307	-	-	22,700	26,007	
Disposals	<u> </u>			(33,524)	(33,524)	
At end of period	245,497	14,914	6,082	49,987	316,480	
DEPRECIATION			•			
At start of period	219,314	13,406	5,759	57,850	296,329	
Charge for period	5,663	503	108	1,200	7,474	
Less: Disposals	-	-	-	(30,974)	(30,974)	
At end of period	224,977	13,909	5,867	28,076	272,829	
NET BOOK VALUE						
At 31.12.22	£20,520	£1,005	£215	£21,911	£43,651	
At 30.06.22	£22,876	£1,508	£323	£2,961	£27,668	
17 Tangible assets						
				31.12.22	30.6.22	
				£	£	
Freehold land and bu	uildings			1,455,744	1,455,836	
Equipment and motor	or vehicles			43,651	27,668	
				£1,499,395	£1,483,504	

## 18 Debtors

	31.12.22	30.6.22
	£	£
Income tax recoverable on Gift Aid	1,715	1,602
Interest accrued on short-term deposits	7,885	2,818
Gospel Standard Trust - use of bookroom	3,253	1,446
Prepayments and accrued income	28,407	40,268
Residents' fees receivable	78,013	51,532
	£119,273	£97,666
19 Investments: short-term deposits		
	31.12.22	30.6.22
	£	£
Current assets		
Cambridge & Counties Bank 95 day notice account	492,842	487,541
Charity Bank easy access account	3,025	202,009
Close Brothers 95 day notice account	529,152	527,478
COIF Charities deposit fund	227,335	423,956
Hampshire Trust Bank 45 day notice account	351,714	351,714
United Trust Bank one year bond	300,006	-
United Trust Bank six month bond	300,000	528,272
United Trust Bank 200 day account	300,000	
	£2,504,074	£2,520,970

## 20 Creditors: amounts falling due within one year

	31.12.22	30.6.22
	£	£
Accrued expenses	24,922	8,241
Accrued holiday pay	11,452	22,734
Financial services fees	15,185	9,384
PAYE & NIC due to HMRC	16,759	14,590
Pension premiums due	4,245	3,742
Deferred government grant income	59,392	59,392
Residents' fees repayable or paid in advance	6,379	1,583
Trade creditors	5,836	13,544
	£144,170	£133,210

Government grant income shown above as deferred at the period end is for grants received but not yet confirmed whether the attached grant conditions will be satisfied. The accounting policy on government grants is detailed at Note 1(c). The movement on the deferred income account is as follows:

		31.12.22 £	30.6.22 £
Deferred incon	ne at start of period	59,392	27,619
Of which:	Released to income in current period	-	(23,856)
	Repaid to grantor in current period	-	(3,763)
Income deferre	d in current period		59,392
Deferred incom	ne at end of period	£59,392	£59,392

## 21 Net asset analysis by fund

				Total	Total
	Unrestricted funds		Restricted	funds	funds
	Designated	General	funds	31.12.22	30.6.22
	£	£	£	£	£
Fixed assets:					
Tangible	-	1,499,395	-	1,499,395	1,483,504
Current assets:					
Investments	1,062,800	1,389,600	51,674	2,504,074	2,520,970
Other	-	354,850	-	354,850	348,074
Current liabilities		(144,170)		(144,170)	(133,210)
	£1,062,800	£3,099,675	£51,674	£4,214,149	£4,219,338

#### 22 Restricted funds

	Balance 01.07.22	Income	Expenditure	Transfers to capital	Balance 31.12.22
	£	£	£	£	£
Brighton Home:					
Other	-	2,367	(2,367)	-	-
Other funds:					
Brighton Amenity	27,615	3,380	(61)	-	30,934
Harpenden Amenity	16,193	1,820	(944)	-	17,069
Short-stay Residents	6,652	1,503	(4,484)		3,671
_	£50,460	£9,070	(£7,856)	£-	£51,674

Restricted funds are to be used only for the benefit of the Bethesda Home/Flatlets under which they are listed above, and the expenditure allocated to these funds is therefore for those specific Homes/Flatlets, as appropriate. The Short-stay Residents Fund is supported by chapel collections and is used to assist people coming into the Bethesda Homes for short stays. Income includes interest received on unexpended balances. See Note 1(k) for more information on Restricted funds.

## 23 Designated funds

	Balance			Net	Balance
	01.07.22	Income	Expenditure	transfers	31.12.22
	£	£	£	£	£
Future Development	1,030,032	7,616	(1,721)	-	1,035,927
Miss K E Aston dec'd	26,676	197			26,873
	£1,056,708	£7,813	(£1,721)	£-	£1,062,800

The Future Development Fund is designated for capital investment into new and existing buildings. Expenditure includes an allocation for support costs (see Note 8 for further details on support costs).

Part of a legacy received in 2009 from the estate of the late Miss Kathleen Eunice Aston was transferred into a Designated Fund to be used for the benefit of the Brighton Bethesda Home, where Miss Aston was a resident for over ten years.

Income includes interest received on unexpended balances. See Note 1(k) for more information on Designated funds.

## 24 Notes to Statement of Cash Flows

# (a) Reconciliation of net (expenditure) income to net cash (used in) provided by operating activities

	(6 months)	(18 months)
	31.12.22	30.6.22
	£	£
Net (expenditure) income for the period (as per		
the statement of financial activities)	(5,189)	222,159
Adjustments for:		
Depreciation charges	24,407	70,182
Profit on disposal of motor vehicle	(2,150)	-
Interest and rents from investments	(21,593)	(22,557)
(Increase) decrease in debtors	(21,607)	41,188
Increase in creditors	10,960	31,638
Net cash (used in) provided by operating activities	(£15,172)	£342,610
(b) Analysis of cash and cash equivalents		
Cash at bank and in hand	235,577	250,408
Cash on deposit (current asset investments)	2,504,074	2,520,970
	£2,739,651	£2,771,378

## 25 Commitments under operating leases

The total future minimum lease payments under non-cancellable operating leases are as follows:

	31.12.22	30.6.22
	£	£
Amounts due:		
Within 1 year	3,664	4,591
Between 1 and 5 years	5,442	6,826
	£9,106	£11,417

## 26 Commitments for expenditure

There were no other material commitments for expenditure at the period end.

## 27 Reporting period length to 31 December 2022

As explained at Note 1(a) above, a new company was incorporated on 29 September 2021, to which the assets, liabilities and undertaking of the unincorporated charity were transferred on 30 December 2022.

The last financial results of the unincorporated charity were reported in the 18 month period of account to 30 June 2022 (that date resulting from timing issues connected with the incorporation process). As the reporting date for the charity has normally been annually on 31 December, these accounts are drawn up to 31 December 2022 in order to return to the usual period end.

The new charitable company's first set of accounts, as agreed by the Registrar of Companies, are for the approximately 15 month period from its incorporation on 29 September 2021 to 31 December 2022. There was no operating activity within the charitable company until it received the assets, liabilities and undertaking on 30 December 2022.

Merger accounting rules, as detailed at Note 1(a) above, require the results of the unincorporated and incorporated charity to be reported as one entity, hence these accounts show all transactions from both old and new entities for the 6 months from 1 July 2022 to 31 December 2022. This follows on from the previously reported results for the 18 months to 30 June 2022 and has been confirmed by the Charity Commission. Comparative amounts presented in these accounts are for the unincorporated charity's period of 18 months to 30 June 2022, which means they are not entirely comparable to this 6 month period's figures.

## Non-adjusting events after the period end

## (a) Brighton Bethesda Home - Gospel Standard Library

After the period end, and after obtaining professional valuations to establish market value, it was agreed that should the Brighton Bethesda Home site ever be sold, a transfer of the land on which the library building stands would be made to the trustees of the Gospel Standard Library for £61,667. The history of the library is explained further at Note 15(c) above.

#### (b) Moden Hill, Sedgley chapel

After the period end, the Gospel Standard Bethesda Fund became entitled under the chapel trust deed to the proceeds of sale of this chapel, following its closure. It is intended to demolish the existing building, obtain planning permission to enhance the value and then sell the site. Reliable estimates of the likely net proceeds are not yet available.

#### (c) Studley Bethesda Home

After the period end, it was decided to sell the Studley Bethesda home, following its closure in 2021. The property was marketed at an initial guide price of £750,000 and a sale has been agreed (subject to contract). The agreed sale price is materially above the net book value at which this home was stated in the accounts at 31 December 2022.

## END OF NOTES TO THE FINANCIAL STATEMENTS